

# The Backus Bulletin

*"Your Management, Your Way"*

February 2024

DO YOU OWN RESIDENTIAL RENTALS IN Monterey? THIS IS FOR YOU:

## **Monterey has put into effect a rental registration form requirement.**

Firstly, we need to know if you own all or any part of a rental that we do not manage because it affects how the form is filled out. Ownership includes any kind of corporate or partnership ownership.

As of March 1, 2024, all owners of rental properties in the city of Monterey must register their properties with the city. If you own three or fewer units, there is no city charge but the exemption form still needs to be filled out. There is no charge by the city and the form is not as complicated.

**If you own four or more units, there is a fee to the city of \$50 per unit.**

Required information:

1. Name, address and phone number and email of landlord and property management company.
2. APN number of each unit
3. The year the property was built and the number of rental units.
4. The number of bedrooms and bathrooms in each unit and square footage.
5. Occupancy status
6. Monthly rent and any other included charges
7. HOA fees
8. Does Tenant receive government paid subsidy.
9. Any other information deemed necessary.

We will provide this service if you prefer, at a charge of \$25.00 per owner. You may also go the city website (<https://slate.tolemi.com/c/monterey-ca>) and fill out the form if you prefer. Please let us know as the forms need to be completed by March 1.

### **Backus Properties**

P.O. Box 1089  
Salinas, CA 93902  
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**[backuspm.com](http://backuspm.com)**

## Announcements & Services



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### Contact us:

**Sally Backus, MPM**  
Broker

**Bill Backus**  
Associate Broker  
Sales

**Michele Backus**  
Property Manager

**Cindy Vargas**  
Property Manager

**Jana Whitlock**  
Property Manager

**Mary Lynn Pinto**  
Property Manager

**Daisy Puente**  
Asst. Property Manager

**Cyndie Scott**  
Admin. Asst.

**Celeste Serrano**  
Admin. Asst.

**Sally Ann Mejia**  
Bookkeeper

**Will Backus**  
Admin. Asst.

**Daniel Pinto**  
Admin. Asst.

**Office Hours:** Mon-Fri 9am-4:30pm

### ON-LINE STATEMENTS

Contact your property manager Michele Backus  
mbackus@backuspm.com or Cindy Vargas  
cvargas@backuspm.com if you would like to receive  
online statements.



**BACKUSPM.COM**



### THINKING OF BUYING OR SELLING?

If you are thinking of buying or selling, we can assist you. We specialize in residential and multi-residential units and are experienced in conventional sales, purchases as well as short sales. Just call and ask for Bill and he will help you with your Real Estate needs. There is no obligation.

Check out your property value today!